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RESOLUTION NUMBER XXXX

A RESOLUTION TO AUTHORIZE DEIRDRE ALLEN TO SIGN CHECKS, VOUCHERS,
AND PURCHASE ORDERS FROM AUGUST 11 TO AUGUST 14, 2015

WHEREAS, Section 2-22, "Signature on checks, vouchers and purchase orders" of Article II, "Financial Affairs" of Chapter 2, Title "Administration," of the Greenbelt City Code (1986 as amended) provides that the City Council, by resolution, shall designate a substitute person to sign checks, vouchers, and purchase orders if either the City Manager or the City Treasurer will be absent; and

WHEREAS, Resolution 851 authorizes David Moran, Assistant City Manager, to sign these items in the absence of either the City Manager or the City Treasurer; and

WHEREAS, the City Manager and the City Treasurer both expect to be on leave from August 11 to August 14, 2015. NOW THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that Deirdre Allen, Finance Manager, be authorized to sign such checks, vouchers, purchase orders, and such other documents as may be normally signed by the City Treasurer or the City Manager during the period of August 11 to August 14, 2015.

PASSED by the Council of the City of Greenbelt, Maryland at its regular meeting of August 10, 2015.

Emmett V. Jordan,
Mayor

ATTEST:

Cindy Murray, City Clerk